



# KIOCL Limited

(Formerly Kudremukh Iron Ore Company Limited)

(A Govt. of India Enterprise)

Panambur, Mangalore-575010

## PROJECTS DEPARTMENT

AN ISO 9001 (2008),  
ISO 14001 (2004) &  
OHSAS 18001 (2007)  
COMPANY

Telephone No. : 0824 – 2407304, 2403294, 2403292  
e - mail : [mprojects@kudreore.com](mailto:mprojects@kudreore.com)  
Fax : 0824 - 2407422  
Website : [www.kioclltd.com](http://www.kioclltd.com)

No.PROJ/

Date: 06.04.2011

### NOTICE INVITING TENDER

KIOCL Limited, Panambur, Mangalore invites sealed tenders from the experienced Contractors who have carried out similar type of work for the below mentioned work. Tender papers can be had from the office of the undersigned on all working days during the office hours till 3:00 PM on 25.04.2011 on payment of ₹ 100.00 per set in the form of D.D or any other equivalent instrument drawn in favour of KIOCL Limited, Panambur, Mangalore – 10 or payment in cash at KIOCL Limited, Mangalore cash counter. In case the tender documents are downloaded from website [www.kioclltd.com](http://www.kioclltd.com), the cost of tender documents document should be furnished along with technical bid. The last date for submission of tender is till 3:00 PM on 26.04.2011.

Tender No.	Name of the work	EMD (₹)
5388	Annual contract for repair and maintenance of Rolling Shutters inside Pellet Plant Unit, KIOCL Limited, Panambur, Mangalore	2,800.00

Sd/-

Deputy General Manager (Projects & PC)

Telephone: 2407304

e-mail: mprojects@kudreore.com

Fax : 0824-2407422

AN ISO 9001:2000, ISO 14001:2004 & OHSAS 18001:1999 COMPANY

## KIOCL LIMITED

(formerly Kudremukh Iron Ore Company Limited)  
Panambur, Mangalore-575010

No.PROJ./TC/5388

Date: 06.04.2011

Dear Sir,

Sub: Annual contract for repair and maintenance of Rolling Shutters inside Pellet Plant Unit,  
KIOCL Limited, Panambur, Mangalore

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Please find enclosed herewith the tender documents for (i) Technical Bid – comprising of proforma for Technical evaluation, Invitation for tender, instructions to tenderers & terms & conditions, Annexure - A and Special conditions of contract and (ii) Price Bid - comprising of Schedule of Work. Duly filled and signed technical and price bids shall be submitted in two separate sealed envelopes.

**The Technical bid along with other documents shall also contain proforma for Technical evaluation, which shall be duly filled. The price bids of only technically qualified bidders shall be opened and others shall be rejected.**

**KIOCL Limited's decision on Technical evaluation shall be final and no correspondence shall be entertained in this regard.**

Thanking you,

Yours faithfully,  
for KIOCL LIMITED

Sd/-  
(GAJANANA PAI T)  
Dy. General Manager (Projects & PC)

Encl: As above.

**TECHNICAL BID INDEX**

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**PRICE BID INDEX**

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TECHNICAL BID

**PROFORMA FOR TECHNICAL EVALUATION OF BIDDERS**

The agencies who are sending their letter of expression must furnish following details along with documentary evidence of their claims. However, any surrogated submission in any form will disqualify them from consideration.

Generic

Name of the Agency	Postal Address	Communication Address	Contact Person	Emergency contact mode/No

Specific

Sl. No.	Description	Document particulars
1.	Average annual financial turnover during the last three years, ending 31 <sup>st</sup> March of 2010.	Should be at least ₹ 43,000.00
2.	<p>Experience of having successfully completed similar work during last seven years ending 31<sup>st</sup> March 2011.</p> <p>Similar work means maintenance/repair of rolling shutter works carried out in Process Plants/Industries/Public sector under takings &amp; Govt. sectors.</p> <p>Note: (i) For works carried out in Pellet Plant Unit of KIOCL Ltd., work order copies are to be enclosed. However, for the purpose of technical evaluation, the actual value of work done would be considered. For works carried out in other place/s, work completion certificate should be furnished.</p> <p>(ii) The ongoing works will also be considered if the value of the actual work/s completed as on specified date is/are above the specified threshold value.</p>	<p>a) Three (3) similar completed works costing not less than the amount ₹ 43,000.00 each (rupees forty three thousand only)</p> <p style="text-align: center;">OR</p> <p>b) Two (2) similar completed works costing not less than the amount ₹ 58,000.00 each (rupees fifty eight thousand only)</p> <p style="text-align: center;">OR</p> <p>c) One (1) similar completed work costing not less than the amount ₹ 1.15 lakhs (rupees one lakh fifteen thousand only)</p>

3.	PAN No. (mandatory)	
4.	Service tax registration no.	
5.	<p>Ownership of the firm; whether the firm is proprietary, partnership or company.</p> <p>In case of partnership or company, the details of partnership/company along with agreement copies and the authorised signatory on behalf of the firm should be furnished.</p>	
6.	<p>All payments shall be made on electronic mode. Contractor shall furnish the required bank details to affect the electronic mode of payment.</p> <p style="padding-left: 40px;">Name of the Bank</p> <p style="padding-left: 40px;">Branch</p> <p style="padding-left: 40px;">Type of Account (Current/Savings)</p> <p style="padding-left: 40px;">Account No.</p> <p style="padding-left: 40px;">MICR Number (9 digit No.)</p> <p style="padding-left: 40px;">Branch Code</p>	

CONTRACTOR

OWNER

**KIOCL Limited**  
(A Govt. of India Enterprise)  
PANAMBUR, MANGALORE – 10

No.PROJ/TC/5388

Dt: 06.04.2011

Dear Sir(s)

Sub: Annual contract for repair and maintenance of Rolling Shutters inside Pellet Plant Unit,  
KIOCL Limited, Panambur, Mangalore

- 
1. Bid documents for the above work are enclosed herewith.
  2. Sealed bids will be received up to 15.00 Hrs. on 26.04.2011 at the office of Contracts Section of Projects Department, KIOCL Limited, Panambur, Mangalore – 10. Bids received late are liable for rejection. The technical bids shall be opened at 3.30 PM on 26.04.2011. The price bids of techno commercially accepted offers will be opened on a specified date which will be communicated to the bidders for participation to witness the same.
  3. Bidders shall abide by all the details of “Instruction to Bidders” enclosed with the tender documents. The sealed bids shall be submitted in two separate sealed covers – (1) Technical bid and (2) Price Bid and each sealed bids shall be superscribed with the respective subjects and shall be addressed to DGM (Projects & PC), KIOCL Limited, Panambur, Mangalore – 575 010.
  4. The Technical Bid shall be accompanied by an Earnest Money Deposit (EMD) of ₹ 2,800.00 (Rupees two thousand eight hundred only) to be deposited in the form of a Demand Draft/Pay Order/Banker’s Cheque or any other equivalent instruments from a Scheduled Bank drawn in favour of KIOCL Ltd., Panambur, Mangalore.
  5. EMD shall be adjusted to the Security Deposit in the case of successful bidder. However, the same shall be returned to the unsuccessful bidders immediately after the award of work to successful bidder.
  6. Acceptance of the bid will be intimated to successful bidder through a letter enclosing the copies of the Letter of Intent (LOI) and this letter will be treated as authorization for award of work. The bidder shall sign the said copies of LOI and send to the owner within five days from the date of receipt for formal signature and issue of the same. In the event of failure on the part of the bidder to sign and return the LOI within the specified time, the EMD shall be liable to be forfeited at the sole discretion of the owner.
  7. The time of completion of all works under this contract shall be ONE EAR from the date of issue of Letter of Intent.
  8. The successful bidder shall be required to execute an agreement within the time specified in the Letter of Intent.
  9. The Company reserves the right to reject any or all the tenders without assigning any reason.

Thanking you,

Yours faithfully,  
for KIOCL Limited

Sd/-

Encl: Bid documents.

Dy. General Manager (Projects &amp; PC)

# KIOCL LIMITED

(A Govt. of India Enterprise)  
PANAMBUR, MANGALORE - 10

No.PROJ/TC/5388

Date : 06.04.2011

TENDER FOR ANNUAL CONTRACT FOR REPAIR AND MAINTENANCE OF ROLLING SHUTTERS INSIDE PELLET PLANT UNIT, KIOCL LIMITED, PANAMBUR, MANGALORE.

## A. INSTRUCTION TO TENDERERS

1. Tender should accompany EMD of ₹ **2,800.00** in the form of Demand Draft/Pay Order/Banker's Cheque or any other equivalent instruments from a Scheduled Bank drawn in favour of KIOCL Limited, Panambur, Mangalore.
2. Tender will be received up to 3:00 P.M. on **26.04.2011**.
3. Tenderers have to acquaint themselves with the conditions prevailing at site, before submitting the tenders.
4. Tenderers shall furnish their quotation in the schedule enclosed to the bid documents. Quotations should be written in both words and figures.
5. Owner/Engineer reserves the right to reject any or all tenders without assigning any reason.
6. Owner/Engineer reserves the right to award part of the work or the whole, as may be considered necessary.
7. Tenders received late are liable for rejection.
8. Tenders submitted without EMD will not be considered.

## B. TERMS AND CONDITIONS

1. The work shall generally be governed by KIOCL Limited's General Conditions of Contract (TS/B/KIOCL/QF-31/REV-1) which is available for reference in Projects Office on all working days.
2. Scope of work in this contract broadly covers the following.
  - (a) **As per schedule of work enclosed.**
3. The quantities given in the schedule of items are approximate and may vary or some of the items may not be executed. No claim by the contractor on account of variations, omissions and modifications will be entertained.
4. No escalation is admissible on any account whatsoever.

5. Mode of measurements for the work shall be as per IS-1200 latest edition unless otherwise specified for items not covered in IS-1200, CPWD standard shall be adopted.
6. Rates quoted against schedule items shall include all materials, labour, machinery expenses and hire charges, taxes, royalties, transport, maintenance incidents, enabling works etc. based on the conditions mentioned herein, except service tax. Service tax, if applicable, will be reimbursed as per Rule 6 (1) of Service Tax Rules. Unless otherwise specified in the tender schedule the rates for all items will be deemed to include all leads, lifts and decents in the work.
7. The work executed shall be maintained in good condition for a period of **NIL MONTH** from the date of completion including repair required if any at contractor's cost. If the contractor fails to fulfill his obligation during the maintenance period, the same shall be got done by the owner at contractor's risk and cost.
8. (a) 5% of the value of work shall be deducted and retained till the completion of work or maintenance period as applicable.  
(b) Initial Security Deposit of 3% of the value of work shall be adjusted immediately after the placement of order. EMD shall be adjusted against the initial Security Deposit. The balance 2% shall be recovered from each running bill. The Security Deposit shall be refunded after successful completion of maintenance period.
9. Any damage to the company's property caused by the contractor during the execution/maintenance of work, shall be charged to the contractor and the amount of damage shall be left to the sole discretion of the Engineer.
10. Statutory deduction towards all applicable taxes shall be made as per rules.
11. Royalties if any for materials applicable shall have to be paid by the contractor.
12. All safety appliances like safety belt, helmets etc. have to be provided by the contractor to all his workers and supervisors. None of the workmen without safety appliances shall be allowed to work at heights.
13. The contractor shall abide with all the provisions contained in Factories Act and Rules/Regulations/Bylaws/Orders made thereunder.
14. The contractor should obtain Insurance Policy to cover the risk of the labourers under Workmen Compensation Act and should be produced before starting the work.
15. Contractor should furnish the PF & ESI code numbers obtained from respective authorities and also produce the same to the Personnel Department before commencement of the work. However, in case a contractor who does not have PF & ESI code number, should apply for PF & ESI code numbers from the respective authorities based on the LOI/Work Order issued to them and produce the same to Personnel Department.
16. The contractor and his workmen may avail the facilities provided in the canteen set up for the contract labour. They will not be allowed to avail the facilities set up for KIOCL Limited employees.
17. Time of completion and Liquidated Damages :

The entire work under this Contract shall be completed within **ONE YEAR** from the date of issue of Work/Repair/Maintenance Order. If the contractor fails to complete the work within the stipulated completion time, the contractor shall pay to owner as liquidated damages for such default, for every day which shall elapse between the date prescribed thereof and the actual date of completion of the scope of work, the amounts determined on the basis of the percentage of the value of the work as specified herein.

Delay of 1st 20 days ..... 0.1% per day

Delay of next 20 days ..... 0.15% per day

subject to a maximum of 5% of the value of the work. The Owner/Engineer has the discretion to reduce or waive the Liquidated Damages.

18. Our Company comes under Factories Act, Rules, Regulations, byelaws and orders made thereunder. Hence the Contractors must abide by the same.

- (i) No persons shall be employed without Initial Training on Safety as per vocational Training Rules.
- (ii) Contractor must immediately after deploying the Contract Workers, get their initial Medical Examination done at Company Hospital/Company recognised Hospital. The expenditure towards Medical Examination of Contract Workers shall be borne by KIOCL.
- (iii) A supervisor with experience should be deployed to ensure that the contract workers work safely and in accordance with all the provisions of Factories Act, Rules, Regulations, Byelaws and orders made thereunder.

19. The Contractor shall be responsible for all the safety measures as per the rules in the interest of safety of all the labourers working under him. Necessary safety appliances shall be provided to all the labourers at Contractor's cost.

Wherever it is observed that the contractor has not provided safety appliances to the workers engaged by him, the Management reserves the right to issue the necessary safety appliances to his workers on cost recoverable basis.

20. The Bids shall be valid for a period of three months from the due date of submission of the bid.

**Note : No additional condition shall be inserted in `Schedule of work`.**

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CONTRACTOR

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OWNER

Statement showing the various sizes of rolling shutters installed at various locations inside Plant premises.

Sl.No.	Description of area	Unit	Qty.	Qty.in Sq.M.
A.	<u>PELLET PLANT</u>			
1	D.G. Room 3.25 x 3.05 M.	No.	1	9.91
2	Repair shop 6.40 x 7.247 M.	No.	1	46.38
3	Repair shop 1.99 x 3.00 M.	No.	1	5.97
4	Repair shop 2.50 x 1.55 M.	No.	1	3.87
5	Compressor Room CA 05-02 2.78 x 3.13 M.	No.	1	8.70
6	6.10 Pump House 3.8 x 3.5 M	No.	1	13.30
B.	<u>ELECTRICAL ROOM &amp; I&amp;H</u>			
1	ER 13-03 1.60 x 3.00 M.	No.	1	4.8
2	ER 15-01 2.70 x 2.10 M.	No.	1	5.67
3	ER 14-01 3.15 x 2.50 M.	No.	1	7.87
4	ER 14-02 3.30 x 2.65 M.	No.	1	8.74
5	Sub-Station 3.15 x 2.13 M.	No.	1	6.71
6	61 MCC 2.10 x 3.33 M.	No.	1	6.99
7	61 MCC 3.30 x 2.62	No.	1	8.65
8	61 MCC 2.91 x 2.61	No.	1	7.59
9	62 MCC 2.10 x 3.20 M.	No.	1	6.72
10	70 MCC 2.90 x 2.20 M.	No.	1	6.38
11	71 MCC 4.30 x 2.08 M.	No.	1	8.94
12	72 MCC 4.18 x 2.11 M.	No.	1	8.82
13	ER 16-01 2.70 x 2.10 M.	No.	1	5.67
14	ER 13-01 2.03 x 3.00 M.	No.	1	6.09
15	I&H Room, PP 3.20 x 2.15 M.	No.	1	6.88
16	PF Electrical repair shop 2.95 x 3.5 M	No.	1	10.33
17	Capacitor bank room 2.6 x 2.00 M	No.	1	5.20
18	Make up water pump house (a) 3.3 x 3.1 M	No.	1	10.23
	(b) 2.9 x 3.00 M	No.	1	8.70

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CONTRACTOR

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OWNER

Sl.No.	Description of area	Unit	Qty.	Qty.in Sq.M.
C	PROCESS LAB			
1	Ground floor 2.13 x 2.875 M.	No.	1	6.12
2	Ground floor 2.13 x 2.875 M.	No.	1	6.12
3	Ground floor 2.13 x 2.875 M.	No.	1	6.12
D	<u>CAPTIVE POWER PLANT</u>			
1	0.0 M. level DG Bay 3.89 x 3.08 M.	No.	1	11.98
2	0.0 M. level D.B. Bay 3.58 x 3.00 M.	No.	1	10.74
3	Compressed air station 4.60 x 4.14 M.	No.	1	19.40
4	Panel room 3.13 x 3.45 M.	No.	1	10.80
5	a) Pump House 3.13 x 3.45 M.	No.	1	10.80
	b) Pump House 3.13 x 3.45 M.	No.	1	10.80
	c) Pump House 3.13 x 3.45 M.	No.	1	10.80
6	Panel room 3.52 x 3.09 M.	No.	1	10.88
7	Repair room 3.65 x 4.02 M.	No.	1	14.67
8	Repair room 2.20 x 2.05 M.	No.	1	4.51
9	Main road side 3.10 x 3.00 M.	No.	1	9.30
10	Panel room 1 <sup>st</sup> floor. 3.660 x 3.00 M.	No.	1	10.98
11	Repair shop 3.85 x 3.52 M.	No.	1	13.55
E	PORT FACILITIES			
1	Port Shop and Ware House a) Front side 5.50 x 6.50 M.	No.	1	35.75
	b) Rear side 5.50 x 6.50 M.	No.	1	35.75
2	Park shop 2.3 x 2.1 M	No.	1	4.83
F.	PROJECTS			
1	CISF Main Gate 1.10 x 2.48 M.	No.	1	2.73
2	Health Centre 2.50 x 1.55 M.	No.	1	3.87
3	a) Admn. Building parking shed. 2.72 x 2.57 M.	No.	1	6.99
	b) Admn. Building parking shed. 2.72 x 2.57 M	No.	1	6.99
	c) Admn. Building parking shed. 2.72 x 2.57 M	No.	1	6.99

Total 500.58

Say 510.00 sq.m.

CONTRACTOR

OWNER

## SPECIAL CONDITIONS

1. Evaluation of tender: Tenders will be evaluated based on the rates quoted by the bidder in schedule of Work without considering Service tax. However, applicable service tax would be reimbursed as per clause 9 below. Only lowest bidder will be considered for award of work.
2. The agency shall service all the rolling shutters within a period of **four months** from the date of issue of work order and maintain the same for the remaining period of Contract by periodical checkup once in every **four months**. The unit rate operated for this item i.e item (1) shall be for servicing of rolling shutters for one year period. Pro rata payment shall be released after completion of servicing of each quarter.
3. Call notices will be given specifying the time, break down to be attended and the contractor shall report within 48 hours to attend the same. The jobs are to be carried out during working hours only i.e. 8:30 AM to 5:00 PM. on working days.
4. The rates quoted for all the spare parts mentioned in item no.5 which shall include taxes, transportation and handling charges to site etc.
5. Any spare parts replaced, shall be paid as per agreed rates (quoted for item no.5) on production of proof for replacement and after taking prior approval of Engineer-in-charge for replacement of such spare parts.
6. Necessary tools and tackles, lubricants, cleaning agents etc. shall be arranged by the agency at their cost.
7. Damaged/removed parts shall be returned to KIOCL Ltd. Stores, Mangalore along with the Material Return Note.
8. Payment Terms  
90% payment shall be released on Running Bills on certification by Engineer-in-charge.  
Balance 10% shall be released along with the final bill on completion of contract period.
9. **TAXES & DUTIES:** This clause shall be applicable notwithstanding any other clause related to taxes & duties mentioned elsewhere in this tender document:
  - a) The rate quoted shall be inclusive of all taxes applicable for this work except Service Tax.
  - b) The applicable service tax will be reimbursed on production of proof of remittance of Service Tax as per Rule 6(1) of Service Tax Rules for those contractors who do not have Service Tax Registration number.
  - c) For contractors who are having Service Tax registration no., the Service tax will be paid extra based on claim of the contractor. However, the contractor shall produce a copy of half yearly return of Service tax filed at the office of the Superintendent of Central Excise. The final bill/SD will be released after production of the copy of half yearly return.

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CONTRACTOR

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OWNER

PRICE BIDSCHEDULE OF WORK

Sl No	Discription of work	Unit	Qty.	Rate (Rs.)	Amount(Rs)
1	Labour charges for complete servicing,repair and maintenance Up to one year for the following areas of the rolling shutters installed at various locations inside the plant premises as per directions of engineer incharge.				
	a) Upto 5.00 Sq. M	Sq.M	25		
	b) Above 5 to 10 Sq.M	Sq.M	189		
	c) Above 10 to 15Sq.M	Sq.M	150		
	d) Above 15 to 20Sq.M	Sq.M	20		
	e) Above 25 to 36Sq.M	Sq.M	72		
	f) Above 36 to 50Sq.M	Sq.M	47		
2	Material labour complete for application of two coatsof synthetic enamel paint for already treated steel surfaces including through preparation etc.	Sq.M	255		
3	Material and labour complete for application of one coat of red oxide on iron surface.	Sq.M	255		

Sl No	Discription of work	Unit	Qty.	Rate (Rs.)	Amount(Rs)
4	Labour charges for attending the break down maintenance of the the following areas of the rolling shutters installed at various locations inside the plant premises (excluding the cost of spare parts to be replaced)but including cost of fixing spares as per directions of engineer incharge.	Sq.M	255		
5	Rate of spare parts/ Components				
i)	a) spring coils special 0 gauge	No.	01		
	b) spring coils special 2 gauge	No.	01		
	c) spring coils special 3 gauge	No.	01		
	d) spring coils special 4 gauge	No.	01		
	e) spring coils special 5 gauge	No.	01		
ii)	Gear box set without rod	No.	01		
iii)	a) Guide channel ordinary 2.5"	Rft.	16		
	b) Guide channel special 3"	Rft.	10		
iv)	Bottom plate with locking system	Rft.	10		
v)	Shutter lathes	Rft.	225		
vi)	Hood -13" Bracket	Rft.	6		
vii)	Hood - above 13" bracket	Rft.	6		
				TOTAL:	

(Rupees:

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CONTRACTOR

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OWNER