



KIOCL Limited

(Formerly Kudremukh Iron Ore Company Limited)

(A Govt. of India Enterprise)

Panambur, Mangalore-575010

PROJECTS DEPARTMENT

AN ISO 9001 (2008),
ISO 14001 (2004) &
OHSAS 18001 (2007)
COMPANY

Telephone No. : 0824 – 2407304, 2403294, 2403292
e - mail : mprojects@kudreore.com
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Website : www.kioclltd.com

No.PROJ./5220R

September 4, 2010

SHORT TENDER NOTICE

KIOCL Limited, Panambur, Mangalore (formerly Kudremukh Iron Ore Company Limited) invites sealed tenders from the experienced Contractors who have carried out similar type of work and also having ***Provident Fund code number & ESI Code number issued by respective authorities*** for the below mentioned work. Tender papers can be had from the office of the undersigned on all working days during the office hours till 3:00 PM on 23.09.2010 on payment of ₹ 200.00 per set in the form of D.D drawn in favour of KIOCL Limited, Panambur, Mangalore – 10 or payment in cash at KIOCL Limited, Mangalore cash counter. If the tender documents downloaded from website www.kioclltd.com the DD towards cost of tender document should be furnished along with technical bid. The last date for submission of tender is till 3:00 PM on 24.09.2010

Tender No.	Name of the work	EMD (₹)
5220R	Tender for annual contract for cleaning of spillover material and housekeeping in Disc, conveyor belt units, Windboxes and Double deck screens in Pellet Plant, KIOCL Limited, Panambur, Mangalore.	20,000.00

Deputy General Manager (Projects & PC)

Telephone : 2407304, 2043292, 2403294

Telegram : KUDREORE

Fax : 0824-2407422

AN ISO 9001:2000, ISO 14001:2004 & OHSAS 18001:2007 COMPANY

KIOCL LIMITED
(A Govt. of India Enterprise)
Panambur, Mangalore-575010

No.PROJ./TC/ 5220R

Dt.: 15.09.2010

Dear Sir,

Sub: Annual contract for cleaning of materials in Disc units, Conveyor Belt units, Windboxes and Double Deck Screen in Pellet Plant, KIOCL Ltd., Panambur, Mangalore.

Please find enclosed herewith the tender documents for (i) Technical Bid - comprising of Proforma for Technical evaluation, Invitation for tender, instructions to tenderers & terms & conditions, Preamble to schedule of work and (ii) documents for Price bid comprising of schedule of work

The Technical bid along with other documents shall also contain proforma for Technical evaluation, which shall be duly filled. The price bids of only technically qualified bidders shall be opened and others shall be rejected.

KIOCL Ltd.'s decision on Technical evaluation shall be final and no correspondence shall be entertained in this regard.

Thanking you,

Yours faithfully,
For KIOCL LIMITED

(GAJANANA PAI T)
Deputy General Manager (Projects & PC)

Encl: As above.

TECHNICAL BID INDEX

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TECHNICAL BID

PROFORMA FOR TECHNICAL EVALUATION OF BIDDERS

The agencies who are sending their letter of expression must furnish following details along with documentary evidence of their claims. However, any surrogated submission in any form will disqualify them from consideration.

Generic

Name of the Agency	Postal Address	Communication Address	Contact Person	Emergency contact mode/No

Specific

Sl. No.	Description	Minimum Required
1.	Average annual financial turnover during the last three years, ending 31 st March of 2010.	Should be at least Rs.5.90 lakhs
2.	Experience of having successfully completed similar work during last seven years ending 31 August 2010. Similar work means housekeeping/cleaning works carried out in Process Plants/Industries/Public sector under takings. Note: For works carried out in KIOCL Ltd., work order copies are to be enclosed. For works carried out in other place/s, work completion certificate should be furnished.	a) Three (3) similar completed works costing not less than the amount Rs. 7.90 lakhs each (rupees seven lakh ninety thousand only) OR b) Two (2) similar completed works costing not less than the amount Rs. 9.90 lakhs each (rupees nine lakh ninety thousand only) OR c) One (1) similar completed work costing not less than the amount Rs.15.80 lakhs (rupees fifteen lakh eighty thousand only)
3.	Provident Fund Account No. (mandatory)	
4.	PAN No. (mandatory)	
5.	ESI No. (mandatory)	
6.	Service tax registration no.	

7.	<p>Ownership of the firm; whether the firm is proprietary, partnership or company.</p> <p>In case of partnership or company, the details of partnership/company along with agreement copies and the authorised signatory on behalf of the firm should be furnished.</p>	
8.	<p>All payments shall be made on electronic mode. Contractor shall furnish the required bank details to affect the electronic mode of payment.</p> <p style="padding-left: 40px;">Name of the Bank</p> <p style="padding-left: 40px;">Branch</p> <p style="padding-left: 40px;">Type of Account (Current/Savings)</p> <p style="padding-left: 40px;">Account No.</p> <p style="padding-left: 40px;">MICR Number (9 digit No.)</p> <p style="padding-left: 40px;">Branch Code</p>	

CONTRACTOR

OWNER

KIOCL LIMITED.
(A Govt. of India Enterprise)
PANAMBUR, MANGALORE – 10

No.PROJ/TC/5220 R

Dt.: 15.09.2010

Dear Sir(s)

Sub: Tender for annual contract for cleaning of materials in Disc units, Conveyor Belt units,
Windboxes and Double Deck Screen in Pellet Plant, KIOCL Ltd., Panambur, Mangalore.

1. Bid documents for the above work are enclosed herewith.
2. Sealed bids will be received upto 15.00 Hrs. on 24.09.2010 at the office of Contracts Section of Projects Department, KIOCL Limited, Panambur, Mangalore – 10. Bids received late are liable for rejection.
3. Bidders shall abide by all the details of “Instruction to Bidders” enclosed with the tender documents. The sealed bids shall be submitted in two separate sealed covers – (1) Technical bid and (2) Price Bid and each sealed bids shall be superscribed with the respective subjects and shall be addressed to DGM (Projects & PC), KIOCL Limited, Panambur, Mangalore – 575 010.
4. The Technical Bid shall be accompanied by an Earnest Money Deposit (EMD) of Rs.20,000.00 (Rupees Twenty thousand only) to be deposited in the form of a Demand Draft from a Scheduled Bank drawn in favour of KIOCL Ltd., Panambur, Mangalore.
5. EMD shall be adjusted to the Security Deposit in the case of successful bidder. However, the same shall be returned to the unsuccessful bidders immediately after the award of work to successful bidder.
6. Acceptance of the bid will be intimated to successful bidder through a letter enclosing the copies of the Letter of Intent (LOI) and this letter will be treated as authorization for award of work. The bidder shall sign the said copies of LOI and send to the owner within five days from the date of receipt for formal signature and issue of the same. In the event of failure on the part of the bidder to sign and return the LOI within the specified time, the EMD shall be liable to be forfeited at the sole discretion of the owner.
7. The time of completion of all works under this contract shall be ONE YEAR from the date of issue of Letter of Intent.
8. The successful bidder shall be required to execute an agreement within the time specified in the Letter of Intent.
9. The Company reserves the right to reject any or all the tenders without assigning any reason.

Thanking you,

Yours faithfully,
for KIOCL LIMITED

Encl: Bid documents.

Deputy Genenral Manager (Projects & PC)

KIOCL LIMITED
(A Govt. of India Enterprise)
PANAMBUR, MANGALORE - 10

No.PROJ/TC/5220 R

Date : 15.09.2010

TENDER FOR ANNUAL CONTRACT FOR CLEANING OF MATERIALS IN DISC UNITS, CONVEYOR BELT UNITS, WINDBOXES AND DOUBLE DECK SCREEN IN PELLET PLANT, KIOCL LTD., PANAMBUR, MANGALORE.

A. INSTRUCTION TO TENDERERS

1. Tender should accompany EMD of **Rs.20,000.00*** in the form of Demand Draft drawn in favour of KIOCL Limited, Panambur, Mangalore.
2. Tender will be received up to 3:00 P.M. on **24.09.2010**
3. Tenderers have to acquaint themselves with the conditions prevailing at site, before submitting the tenders.
4. Tenderers shall furnish their quotation in the schedule enclosed to the bid documents. Quotations should be written in both words and figures.
5. Owner/Engineer reserves the right to reject any or all tenders without assigning any reason.
6. Owner/Engineer reserves the right to award part of the work or the whole, as may be considered necessary.
7. Tenders received late are liable for rejection.
8. Tenders submitted without EMD will not be considered.

B. TERMS AND CONDITIONS

1. The work shall generally be governed by KIOCL Limited's General Conditions of Contract (TS/B/KIOCL/QF-31/REV-1) which is available for reference in Projects Office on all working days.
2. Scope of work in this contract broadly covers the following.
 - (a) **As per schedule of work enclosed.**
3. The quantities given in the schedule of items are approximate and may vary or some of the items may not be executed. No claim by the contractor on account of variations, omissions and modifications will be entertained.
4. No escalation is admissible on any account whatsoever.
5. Mode of measurements for the work shall be as per IS-1200 latest edition unless otherwise specified for items not covered in IS-1200, CPWD standard shall be adopted.
6. Rates quoted against schedule items shall include all materials, labour, machinery expenses and hire charges, taxes, royalties, transport, maintenance incidents, enabling works etc. based on the conditions mentioned herein, except service tax. Service tax, if applicable, will be reimbursed as per Rule 6 (1) of Service Tax Rules. Unless otherwise specified in the tender schedule the rates for all items will be deemed to include all leads, lifts and decents in the work.

7. The work executed shall be maintained in good condition for a period of **NIL MONTH** from the date of completion including repair required if any at contractor's cost. If the contractor fails to fulfill his obligation during the maintenance period, the same shall be got done by the owner at contractor's risk and cost.
8. (a) 5% of the value of work shall be deducted and retained till the completion of work or maintenance period as applicable.
 (b) Initial Security Deposit of 3% of the value of work shall be adjusted immediately after the placement of order. EMD shall be adjusted against the initial Security Deposit. The balance 2% shall be recovered from each running bill. The Security Deposit shall be refunded after successful completion of maintenance period.
9. Any damage to the company's property caused by the contractor during the execution/maintenance of work, shall be charged to the contractor and the amount of damage shall be left to the sole discretion of the Engineer.
10. Statutory deduction towards all applicable taxes shall be made as per rules.
11. Royalties if any for materials applicable shall have to be paid by the contractor.
12. All safety appliances like safety belt, helmets etc. have to be provided by the contractor to all his workers and supervisors. None of the workmen without safety appliances shall be allowed to work at heights.
13. The contractor shall abide with all the provisions contained in Factories Act and Rules/Regulations/Bylaws/Orders made thereunder.
14. The contractor should obtain Insurance Policy to cover the risk of the labourers under Workmen Compensation Act and should be produced before starting the work.
15. Contractor should obtain PF code number from the authorities of Regional Provident Fund Commissioner and produce the same to the Personnel Department before commencement of the work.
16. The contractor and his workmen may avail the facilities provided in the canteen set up for the contract labour. They will not be allowed to avail the facilities set up for KIOCL Limited employees.
17. Time of completion and Liquidated Damages :
 The entire work under this Contract shall be completed within **ONE YEAR** from the date of issue of Work/Repair/Maintenance Order. If the contractor fails to complete the work within the stipulated completion time, the contractor shall pay to owner as liquidated damages for such default, for every day which shall elapse between the date prescribed thereof and the actual date of completion of the scope of work, the amounts determined on the basis of the percentage of the value of the work as specified herein.
 Delay of 1st 20 days 0.1% per day
 Delay of next 20 days 0.15% per day
 subject to a maximum of 5% of the value of the work. The Owner/Engineer has the discretion to reduce or waive the Liquidated Damages.
18. Our Company comes under Factories Act, Rules, Regulations, byelaws and orders made thereunder. Hence the Contractors must abide by the same.
 - (i) No persons shall be employed without Initial Training on Safety as per vocational Training Rules.

- (ii) Contractor must immediately after deploying the Contract Workers, get their initial Medical Examination done at Company Hospital/Company recognised Hospital. The expenditure towards Medical Examination of Contract Workers shall be borne by KIOCL.
 - (iii) A supervisor with experience should be deployed to ensure that the contract workers work safely and in accordance with all the provisions of Factories Act, Rules, Regulations, Byelaws and orders made thereunder.
19. The Contractor shall be responsible for all the safety measures as per the rules in the interest of safety of all the labourers working under him. Necessary safety appliances shall be provided to all the labourers at Contractor's cost.

Wherever it is observed that the contractor has not provided safety appliances to the workers engaged by him, the Management reserves the right to issue the necessary safety appliances to his workers on cost recoverable basis.

20. Monthly returns/payment challans in respect of PF & ESI to be submitted before 10th of every month to HOD of Personnel Department, KIOCL Ltd., or his authorized representative.
21. Disbursement of wages to be made before the 7th of following month. Wage register to be countersigned by HOD of Personnel Department, KIOCL Limited or his authorised representative. Copy of the countersigned Wage Register / PF & ESI challans for the billing period to be enclosed along with the bill.

22. OBLIGATIONS OF THE AGENCY / CONTRACTOR WITH REGARD TO STATUTES:

The Agency shall be solely responsible as regards salary, wages and service conditions and terms extended by the Agency to his employees/workmen and shall in that connection maintain requisite records and comply with all laws, enactment, rules and regulations and orders dealing with employment of contract labour, payment of workmen's compensation, contribution under ESI Act, 1948, if applicable, and PF/EPF Act 1952, payment of minimum wages, payment of bonus, fire and safety regulations, regulations relating to employment of female workforce, security requirements and such other and regulations as may be applicable at present made applicable hereafter. The wages prescribed by the appropriate Government under the Minimum Wages Act, 1948 and all provisions of the Contract Labour Regulation Act and Factories Act shall be complied with by the Agency. Agency shall insure all employees for accidents and third party losses and produce the policy before commencement of Contract. All employees of the Agency shall be covered under Workmen Compensation Insurance and Group Accident Insurance cover, by the Agency.

23. INDEMNIFICATION:

The Agency shall indemnify and keep indemnified the Company from and against all actions, claims, demands and/or liabilities whatsoever arising out of this agreement or consequent upon breach of any of provisions of this agreement and/or against any claim, action or demand by any of the Agency's Employees, person(s), firms, institutions under any law, rule or regulation having the force of law, including but not limited to, claims against the Company under Workmen's Compensation Act, 1923. The Employees State Insurance Act, the Employees Provident Fund Act, 1952, The Contract Labour (Abolition & Regulation) Act, 1970 and the Minimum Wages Act, 1948 and any amendments thereto.

24. The Bids shall be valid for a period of three months from the due date of submission of the bid.

Note : No additional condition shall be inserted in 'Schedule of work'.

CONTRACTOR

OWNER

PREAMBLE TO SCHEDULE OF WORK

1. Scope of Work:

- (a) Scope of work covers regular cleaning on daily of the following units.
- (i) Disc unit including weigh feeders, roller screens and transfer points no. PDG 2004, PDG 2009, PDG 2014, PDG 2019, PDG 2024 and PDG 2054 - 6 units.
 - (ii) Conveyor units CBG 2031, CBG 2033, CBG 2034, CBG 2035, CBG 2036 CBG 2039, CBG 1001, CBG 1004, CBG 1021, CBG 2026 and CBG 1022 - 11 units.
 - (iii) Wind box No. 01, 02, 1 to 21 - 23 Nos.
 - (iv) Double deck screen SBG 7006 - 1 unit.
- (b) Adequate number of workers shall be engaged round the clock in all three shifts throughout the operation of the Pellet Plant including on Sundays and holidays. Owner assess that minimum of following manpower shall be deployed regularly for successful completion of the job.
- A shift - 7 persons (Shift timings - 7:00 A.M to 3:00 P.M)
- B shift - 7 persons (Shift timings - 3:00 P.M to 9:30 P.M)
- C shift - 7 persons (Shift timings - 9:30 P.M to 7:00 A.M)

The deployment of the labours mentioned above will be reviewed from time to time during the operation of the contract, depending upon situation of the Plant. If required, labours in some shifts may either be reduced or stopped, which will be intimated by Engineer-in-charge.

- (c) Reclaimed material like concentrate, pellet and ore mixed material shall be required to put back into the system. Rates quoted deemed to have included for this operation also.
- (d) In case of revision of minimum wages by Government during the tenure of the contract, the difference in minimum wages will be worked out as “Revised minimum wages plus 18.36% (PF @ 12%, Administrative charges @ 1.61% and ESI @ 4.75%) on revised minimum wages plus 20.14% on minimum wages as per contract or service charge as per the contract, whichever is lower. In case the sum so arrived is more than the manday wages as per the contract, such difference will be paid from date of revision of the minimum wages. Incase the sum so arrived is less than the manday wages as per the contract, 18.36% of the enhanced minimum wages will be paid extra from the date of revision of the minimum wages. It shall be ensured that higher the minimum wages, higher/equal shall be the manday wage.

2. TAXES & DUTIES: This clause shall be applicable not withstanding any other clause related to taxes & duties mentioned elsewhere in this tender document:

- a) The rate quoted shall be inclusive of all taxes applicable for this work except Service Tax.
- b) The applicable service tax will be reimbursed on production of proof of remittance of Service Tax as per Rule 6(1) of Service Tax Rules for those contractors who do not have Service Tax Registration number.
- c) For contractors who are having Service Tax registration no., the Service tax will be paid extra based on claim of the contractor. However, the contractor shall produce a copy of half yearly return of Service tax filed at the office of the Superintendent of Central Excise. The final bill/SD will be released after production of the copy of half yearly return.

CONTRACTOR
Address:

OWNER

PRICE BIDSCHEDULE OF WORK

Sl. No.	Description of item	Unit	Qty.	Rate (₹) as per Min wages.	PF 12 % (₹)	PF Admn @ 1.61 % (₹)	ESI 4.75 % (₹)	Rate (₹)	Service Charges to be quoted by Agency (₹)	Total per man day(₹)	Amount (₹)
			1	2	3	4	5	6 (2+3+4+5)	7	8 (6+7)	9 (1 x 8)
1	Providing Labour for daily cleaning of disc unit including rims and a pair of chutes in each disc and disc floor, conveyor unit including cleaning of chute and reclaiming return side spilled material, cleaning of wind boxes and double deck screen, all other job as assigned complete continuously over a period of 24 Hours – all as directed by Engineer-in-charge.	Man Day	7665	186.00	22.30	3.00	8.80	220.10			
										TOTAL	

(In words: Rs.

CONTRACTOROWNER